



**Australian Capital Territory  
Badminton Association Incorporated**

ABN 5143 6937 463

President: Olaf Schuermann

Secretary: Robynne Mah

<http://www.badmintonact.org.au>

**MINUTES OF 2019 ANNUAL GENERAL MEETING**

**8 December 2019, Kaleen High School**

Meeting started at 2.35pm.

Attendees:

<b>Attendee</b>	<b>Badminton Club</b>
Steven Huynh	Aspire
Derek Tan	Australian National University (ANU)
Brideen Allen	Southside
Euthira Lim	Canberra Grammar School (GGS)
Walter Lim	CGS
Shuen Joe	Northside
Kam Joe	Northside
Raymond Kan	Belconnen
Bas Gintings	Northside
Olaf Schuermann	Gungahlin
Alan Kisbee (Meeting Chairman)	Lions
Valouny Souksavat	Aspire
Sheehan Lim	ANU
Zeya Winn	Northside Juniors
Robynne Mah	Northside
Jacinta Joe	Aspire
Aaron Chuah	CGS
Gerald Lin	Northside Juniors
Frank Den Hartog	Veterans

A quorum was present as per Article 25 of the ACTBA Constitution (as amended 12 November 1999)

Apologies: Vikram Varma (President), Stuart Ingram

**1. PRESIDENT'S REPORT**

1.1 Refer to Appendix A of the 'AGM Agenda and Document Pack' for the President's Report. Alan Kisbee (Vice President and Chairman of the AGM) provided a summary of the Report.

1.2 There were no questions from attendees.

**2. MINUTES OF 2018 ANNUAL GENERAL MEETING (AGM)**

2.1 Refer to Appendix B of the 'AGM Agenda and Document Pack' for the 2018 AGM Minutes

*Action item: Robynne Mah to amend day of 2018 AGM*

2.2 There were no questions from the attendees.

2.3 The Minutes were moved by Brideen Allen and seconded by Olaf Schuermann

**3. TREASURER'S REPORT**

3.1 Refer to the separate '2018-19 Financial Accounts' document for the Treasurer's Report.

3.2 Bas Gintings requested a breakdown of current assets. Raymond Kan noted that current assets are made up of the Shuttle Time kit and remaining shuttle stocks from competitions.



**Australian Capital Territory  
Badminton Association Incorporated**

ABN 5143 6937 463

President: Olaf Schuermann

Secretary: Robynne Mah

<http://www.badmintonact.org.au>

---

3.3 Kam Joe recommended that the Committee contact Badminton Australia (BA) to check the affiliation fee given the drop from \$5,000 to \$2,500 during the financial year. Kam Joe noted that it was important to ensure that all club members are covered. Olaf Schuermann suggested that all competitors at ACTBA events provide their member numbers to enable the completion of any incident reports.

*Action Item: Raymond Kan to confirm the affiliation fee.*

3.4 Olaf Schuermann requested an explanation of the nil cost for the development program during the financial year. Raymond Kan noted that the figures for 2018 relate to coaching costs. In the current year, funds were provided in the form of subsidies to junior representative teams which are recorded separately.

3.5 Frank Den Hartog requested an explanation of the fall in Kaleen hire fees. Shuen Joe explained that this cost is now taken over by Aspire. Brideen Allen added that prior year figures also includes tournament court hire.

3.6 Frank Den Hartog requested a breakdown of other expenses.

*Action Item: Raymond Kan to provide a breakdown of other expenses for future AGMs*

3.7 Raymond Kan noted that the software line item in the Income Statement is for the Revolutionise membership database system as the committee was looking to move towards more electronic processes and use the system used by BA.

3.8 Zeya Winn requested a breakdown of Junior Income: Northside training and Junior Income: Kaleen Training and a confirmation of whether this relates to Kaleen training.

*Action Item: Raymond Kan to reconcile junior income and determine actual breakdown*

3.9 The consolidation of bank accounts was discussed and Raymond Kan informed the attendees that this is a recommendation by the auditor.

*Action Item: The Interest and Transaction accounts are to be combined.*

3.10 The \$7,000 BA grant was discussed and Raymond Kan suggested that if ACTBA is able to spend the amount provided, it would provide a basis to receive it on an annual basis. Olaf Schuermann noted that the grant needs to be reviewed to determine if the money needs to be handed back if they remain unspent by the end of the year or could it be rolled over into 2020/21.

3.11 Walter Lim enquired about the junior representative subsidy moving forward. Alan Kisbee informed the attendees that junior players will be subsidised with a \$300 lump sum payment from the participation grant. Kam Joe asked the committee if entry fees will be provided by ACTBA and if this will also apply to non-sanctioned events. Alan Kisbee suggested that the participation fund should be used to encourage up and coming players. Olaf Schuermann agreed that the currently non-sanctioned U13 event should be supported until BA has its own U13 event.

3.12 The Treasurer's Report was moved by Steven Huyn and seconded by Kam Joe.

#### **4. MATCH SECRETARY'S REPORT**

4.1 Refer to Appendix D of the 'AGM Agenda and Document Pack' for the Match Secretary's Report.

4.2 Brideen Allen explained that the decision to cancel the Australia Day Doubles was largely due too low. Key learnings from tournaments this year are the determination of player rankings and grades. Olaf Schuermann suggested the need for ACTBA to work with clubs to determine grades. Frank Den Hartog cited the Netherlands as an example where players are not allowed to enter two grades in the same discipline. Brideen Allen informed the attendees that this has been implemented; however it is still up to the discretion of the Tournament Committee.



**Australian Capital Territory  
Badminton Association Incorporated**

ABN 5143 6937 463

President: Olaf Schuermann

Secretary: Robynne Mah

<http://www.badmintonact.org.au>

---

4.3 Late entry surges were discussed and Shuen Joe recommended updating the tournament software website regularly to encourage players to sign up. Aaron Chuah suggested incentivising entries; Shuen Joe said that this should be to help local players and not so much interstate entries. Brideen Allen asked for all clubs to encourage their players to participate in tournaments.

4.4 The attendees discussed the need for two open competitions. Brideen Allen is keener to organize interclub competitions and a junior tournament. On the latter, Jacinta Joe advised that entry numbers were too low in the past to hold such a tournament, although there is a need to provide a pathway for ACT juniors.

4.5 The Match Secretary's Report was moved by Sheehan Lim and seconded by Jacinta Joe.

## 5. AWARD

5.1 Valouny Souksavat was presented with the President's Award for her contribution to the sport, particularly her dedication in coaching Shuttle Time courses and as a nationally certified line judge, having attended the Australian Open in 2019 and Commonwealth Games in 2018.

## 6. ELECTION OF COMMITTEE

6.1 There was one nomination for each position.

President: Olaf Schuermann

Vice President: Alan Kisbee

Treasurer: Raymond Kan

Secretary: Robynne Mah

Match Secretary: Brideen Allen

Junior Development Office: Executive Committee to appoint

Nationals Participation Coordinator: Sheehan Lim

Webmaster: Aaron Chuah and Bas Gintings

Committee Member: Vikram Varma (immediate former President ACTBA)

## 7. OTHER BUSINESS

7.1 Olaf Schuermann to lead on developing a policy paper for the ACT Government and Liberal Party Opposition seeking \$500,000 co-funding for a dedicated badminton facility in the ACT and then undertake publicity and lobbying activities.

*Action Item: Olaf Schuermann to circulate paper to clubs for comment prior to public release.*

7.2 Shuen Joe informed the attendees about the availability of Australian Institute of Sport (AIS) as a potential venue to host ACT Open events as the fee is only \$75/day inclusive of meals for interstate players to stay at the facility.

*Action Item: Shuen Joe to provide AIS contact details.*

7.3 The attendees discussed the hosting of carnivals in the ACT, noting that BA was seeking advice whether the ACTBA was interested in hosting one of the carnivals in 2021 or 2022. Brideen Allen noted the limitations in hiring venues for a whole week. Jacinta Joe noted that it is difficult to get volunteers to run tournaments lasting a week and that the Committee should start with one of the smaller events e.g. U13s.

7.4 The issue of training was discussed. Aaron Chuah suggested that each club provide a court for development. Walter Lim noted that most clubs do not have sufficient courts. Zeya Winn noted that they have extra courts at Kaleen High School during their Wednesday night Juniors session. Shuen Joe noted that many clubs are not very involved in training their members and should be encouraged to collaborate to provide some options for training.

The meeting closed at 3.57pm.